

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend a monthly virtual meeting of Harden Village Council, to be held by video conference, on **Thursday 8th October, 2020** at 7.15pm.



Clerk to the Village Council

3rd October, 2020

Meeting access details

<https://us02web.zoom.us/j/88051199794?pwd=VE5sZTlnYjdoTi9MNDVMaURiS0wyUT09>

Meeting ID: 880 5119 9794

Passcode: 663991

AGENDA

1. Apologies for Absence

To consider apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To agree the minutes of the Village Council meeting held on 10th September, 2020.
- b) To receive the minutes of the Neighbourhood Plan Project Team meeting held on 1st October, 2020.
- c) To note the Outstanding Issues Report (information only, see Appendix 1).

4. Public Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

5. Traffic & Transport Update

To receive an update from Cllr Townsend and the Clerk on actions following the Harden Traffic Study report undertaken by Met Consultancy Group.

6. Councillor Vacancy

To receive an update from the Clerk on the vacancy on the Council and to discuss the co-option process and how to promote the opportunity.

7. Emergency Plan

To receive an update on progress with development of an emergency plan for Harden from Cllr Ahmed.

8. Signage & Wayfinding

To consider ideas about signage and wayfinding and to review examples previously circulated to Members (attached at Appendix 2).

9. Horticulture

To consider recommendations for additional planting and to authorise or otherwise related expenditure.

10. Remembrance Service

To consider arrangements for Remembrance Sunday, on 8th November. To authorise a donation of up to £35 to the Royal British Legion for the purchase of a wreath.

11. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

12. Correspondence (see Appendix 3)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from Bradford Council re. Harden Village Council vacancy.
- b) Email from a resident re. parking at Goit Stock.

13. Financial Matters

a) To authorise the following payments: -

Payee	Payment No.	Amount	Description
Bradford MDC	2020-21-29	£1,163.85	Salary payment
Maddison Gardens	2020-21-30	£45	Horticulture
YLCA	2020-21-31	£15	Online training

b) To note the following trial balances: -

Harden Village Council				
3rd October 2020				
Item	Budget 2020/21	Expenditure to date	Budget Remaining	Forecast Shortfall (-) Surplus (+)
Staff Costs	9,000	6,554	2,446	-3,750
Travel	300	24	276	200
Subscriptions	1,500	1,705	-205	0
Insurance	500	0	500	0
Audits	400	380	20	-20
Newsletter	850	0	850	0
Website	825	520	305	0
Parish Plan	1,000	0	1,000	1,000
Neighbourhood Planning	5,000	1,732	3,268	0
Training	400	0	400	200
Repairs	100	0	100	50
Stationery	250	11	239	100
PC equipment	250	0	250	0
Small grants	1,000	0	1,000	500
Horticulture	1,000	739	261	0
Projects & Assets	17,075	166	16,910	10,000
S 137	200	0	200	0
Other	125	60	66	0
	39,775	11,890	27,885	8,280

c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 st April 2020	14,696.64	
Add: income to date	43,352.41	
Less: expenditure to date	(12,258.46) (incl. VAT)	
Total:		45,790.59

Bank account balances 3rd October 2020

Community Account	35,574.01	
Business Account	10,216.58	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		45,790.59

14. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

15. Next Meeting

To confirm the date of the next virtual Village Council meeting as 12th November 2020, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

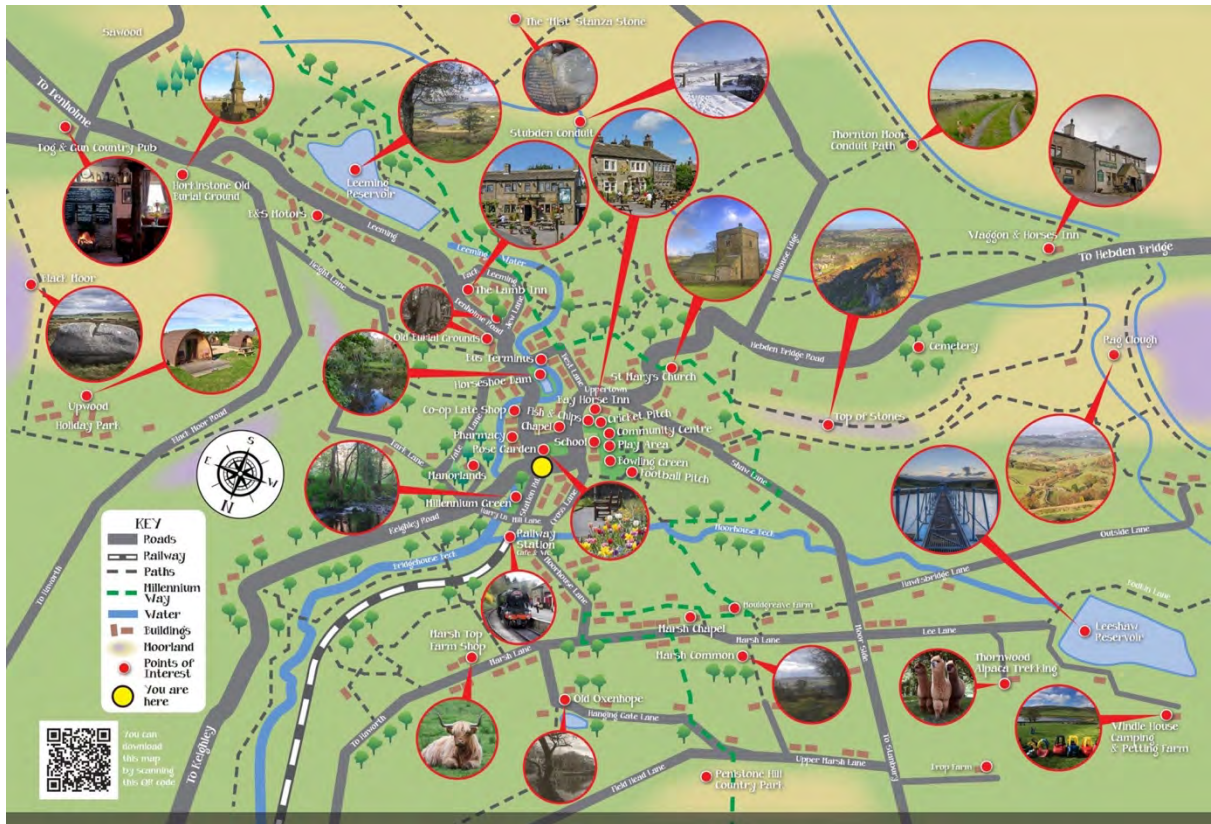
Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	February 2020	Preferred site not supported by Bradford MDC. Cllrs Bryan and Macdonald mapping potential other sites. Unsupportive response received from Cllr Ferriby and the Chair of the Friends of St Ives. Cllr Bryan responded to the Friends of St Ives re. ecological allotments. Cllr Townsend also contacted a Conservation Officer.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	August 2020	Next Project Team meeting 16 th November, at 5pm.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	September 2019	To consider fit out after renovation. Contact made with Addingham Civic Society re. fit out.
Benches	Replacement of village benches on rolling programme.	Clerk	December 2019	Two benches require concrete strip foundations (to be fitted weather permitting).
Traffic Study	Commission traffic survey(s) and expert recommendations	Clerk	September 2020	Agenda item.
Bingley St Ives	To consider registering the Estate, or parts thereof, as an Asset of Community Value.	Clerk & Chair	March 2020	Response sent to Bradford Council Estates Officer. Follow up sent 15 th March.
Emergency Plan	To develop an emergency plan for Harden.	Cllr Ahmed	July 2020	Draft plan prepared and circulated. Members agreed to populate over the Summer.

Appendix 2: Signage & Wayfinding

www.signsofthetimes.co.uk







Appendix 3: Correspondence

Email from Bradford Council

Date: Friday, 2 October 2020

Subject: Harden Village Council Vacancy

Good afternoon,

I can confirm that we did not receive the required request from ten local government electors to fill the vacancy by election. The deadline to request an election has now passed.

In accordance with the Local Elections (Parishes and Communities) Rules 1986 the Village Council must therefore co-opt a person to fill the vacancy as soon as practicable.

Please let me know when the procedure has been carried out.

Kind Regards

Adam Ciotkowski
Senior Electoral Services Officer
Electoral Services

Tel: 01274 434939
3rd Floor, City Hall, Bradford, BD1 1HY

Email from a Resident

Date: 23 September 2020

Subject: Parking at Goit Stock

Dear Mr Eastwood

Further to our telephone conversation re: the publication relating to Goit Stock Waterfall. We are now experiencing large numbers of visitors, who are randomly parking in our immediate vicinity, which is obstructing our families, carers etc from parking close by. I herewith attach the petition signed by the residents of Goit Stock Terrace, also photographs taken of the bus top and supporting letter. The two preferred signs would be for 'Permit holders only' if this does not entail a cost to the residents. We think this would have a more profound effect, rather than 'residents only parking'.

Thank you your your assistance in this matter .

Yours sincerely

Goit Stock Terrace
Harden
BD161JJ